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BUSINESS FEE SCHEDULE FOR 2026

Payroll per Pay Period:*

1-5 checks ~ \$75 6-10 checks ~ \$100 11-15 checks ~ \$125 16-20 checks ~ \$150 21-25 checks ~ \$175

*Additional charges may apply if excess time required

Quarterly Reports: **\$155.00 (up to 10 employees ~ \$3 additional per every employee over 10)**

Includes: 941 and State Unemployment

Year End Reports: **\$310.00**

Includes: 940 and 941 ~ State Unemployment ~ State W/H Reconciliation~W-2's

In Addition

Client will be responsible for cost of checks, W-2's and any other required purchases.

Check Stock available ~ Rates based on quantity & style

W-2's & Envelopes per employee	\$7.00	General Bookkeeping per Hour	\$150.00
<i>***same day service is a \$85.00 surcharge***</i>			
1099 & Envelope per form	\$6.00	Fee for Extension	\$95.00
1096 per form	\$8.00	Sales Tax	\$95.00 per return
Estimated Taxes	\$95.00		

****Blank 1096/1099 Forms Available For Purchase****

~Invoices not paid in full within 30 days will be subject to a surcharge of \$20 per month~

Reminder....S Corporation & Partnership returns are due 3/16/26

*****Appointments made or tax returns done after 2/20/26 (after 8/21/26 if extended) will be assessed a \$85.00 late fee, \$115.00 after the 5th of the month, or \$145.00 after the 10th of the month; or will result in an extension at our discretion.*****

This price list is good through December 31, 2026